

SUTTON CRICKET CLUB – RULES 2018

1. The name of the Club is Sutton Cricket Club, hereinafter referred to as “the Club”, and the Club shall be affiliated to the England and Wales Cricket Board through the Surrey Cricket Board.
2. The Aims of the Club will be:
 - To foster and promote the sport of cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching and competition.
 - To recruit members, playing and non-playing, hereinafter referred to individually as “Member” and together as “Members”.
 - To ensure that all Members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.
 - To ensure a duty of care to all Members of the club by adopting and implementing the ECB ‘Safe Hands – Cricket’s Policy for Safeguarding Children’ and any future versions of the Policy.
 - To ensure a duty of care to all Members by adopting and implementing the ECB Cricket Equity Policy and any future versions of the Policy.
 - To encourage all Members to participate fully in the activities of the club.
3. The Club's colours shall be Dark Blue, Light Blue and White.
4. The officers of the Club shall be the Chairman, Treasurer, Head of Cricket, Membership & Communications Manager,, Grounds & Facilities Manager and Executive Director of Sutton Cricket Club Ltd, hereinafter referred to individually as “Officer” and together as “Officers”..
 - Any of the offices may be left vacant in accordance with Rules 5 and 6.
5. The Club shall be managed by a committee consisting of the Officers and the President (ex officio), hereinafter referred to as “the Committee”. The Committee may appoint any Member to any vacant committee post, and may co-opt any Member onto that post, but is not obliged to do so.
 - Each of the Officers shall form a sub-committee (eg a Cricket sub-committee) or enlist/co-opt assistance to and or/perform tasks as appropriate
 - Parameters of responsibility/authority/budgets shall be set by the Committee. Sub-committees shall act autonomously and report to the Committee.
6.
 - a) If the office of President falls vacant, otherwise than by retirement at an Annual General Meeting, the Committee may appoint any Member as President but a President appointed by the Committee shall retire at the Annual General Meeting, but may be proposed for re-election.
 - b) A Member elected to the office of President shall hold office until the Annual General Meeting held in the seventh calendar year after his election, but may be proposed for re-election at the Annual General Meeting. A retiring President shall become a Past President of the Club.
 - c) All Officers, Captains and Vice Captains shall retire at the Annual General Meeting but may be proposed for re-election

- d) Any Member may be elected a Vice President at the Annual General Meeting.
- e) Any two Members who are entitled to vote under paragraph (f) of this Rule may propose a Member for election at the next Annual General Meeting to one of the following positions:
 - i. President, if the office of President will become vacant at that Annual General meeting
 - ii. Officer of the Club;
 - iii. Captain of an eleven;
 - iv Vice Captain of an eleven;
 - v Vice President.

Any such proposals must be made in writing not less than fourteen (14) days before the Annual General Meeting.

- f) All elections shall be made by a secret ballot. Any Member aged 16 years or over on the date of the Annual General Meeting and present at the Annual General Meeting shall be entitled to vote in the ballot.
- g) Any position for which no nomination is made shall be left vacant, and may be filled by the Committee but is not obliged to do so.

7. The Committee, in addition to any specific powers given to it under these Rules, shall have the control of the finances of the Club and shall have all such powers of administration and management as may be necessary for properly carrying out the objects of the Club.

8.

- a) The Committee may delegate any of its functions to a sub-committee consisting of one or more of the members of the Committee. All decisions and actions of the sub-committee should be reported back to the Committee.
- b) The Committee may incorporate a company to carry out some of its management and administration functions, hereinafter referred to as "the Company".
- c) Any excess funds generated by the activities of the Club and the Company will be used solely for the benefit of the Club and not distributed to Members.
- d) The Committee and the Company may make payments to one or more individuals and companies for services provided. Without limitation, such services may include the playing of cricket and any such individual may include a Member.

9. The proceedings of the Committee are under the control of the Chairman. Four members of the Committee shall form a quorum. Each member of the Committee, excluding the Chairman, present at a meeting, whether elected, appointed or co-opted, shall have equal voting rights. All decisions shall be made by a simple majority of those present and voting. The Chairman shall have a casting vote in the event of a tie.

10. The Committee shall ensure that;
 - a) all documents and correspondence of the Club are in appropriate custody;
 - b) full and correct minutes are kept of all meetings;
 - c) records are maintained of all matches and competitions involving the Club;
 - d) the Annual Report is prepared and circulated to all Members prior to the Annual General Meeting in accordance with rule 18.
11. The Treasurer shall keep proper books of account for the Club and shall present an income and expenditure account and balance sheet of the Club and of the Company to 30th September in each year, which shall after audit or independent examination be circulated to all Members prior to the Annual General Meeting.
12. Auditor(s) or independent examiner(s) for the current financial year shall be appointed at the Annual General Meeting.
13. The Membership & Communications Manager shall keep a list of all Members. Members shall keep the Membership & Communications Manager informed of any changes to their address and telephone number.
14.
 - a) Membership of the Club shall be open to anyone interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis.
 - b) The Club may have different classes of membership and subscription on a non discriminatory basis.
 - c) Application for membership of the Club shall be by completion of a membership application form submitted to the Membership & Communications Manager who will present it to the next Committee meeting for approval
 - d) No person shall be eligible to take part in the business of the Club or eligible for selection for any Club team unless the appropriate subscription has been paid by the date specified (or a payment plan agreed by the Treasurer and implemented) or membership has been agreed by the Committee.
15. The annual subscriptions payable by Members and the scale of match fees shall be determined at the Annual General Meeting. All annual subscriptions shall be due and payable from the 1st January each calendar year and membership shall expire on 31st December each year. In the case of a new Member, the annual subscription shall be due and payable within 14 days of the commencement of his or her membership
16. Any or all of the benefits and privileges of membership of the Club may be withdrawn from any Member who has failed to pay his or her subscription by 1st May or who has a payment plan, as approved by the Treasurer, that is in arrears or, in the case of a new Member, within (fourteen) 14 days of commencement of membership, or who, being otherwise in debt to the club and having been sent written notification of that debt by an Officer of the Club on behalf of the Committee of the Club, fails within a period of (fourteen) 14 days from the sending of such notification to pay the debt in full.

If any Member, having received written notification of a debt to the Club, fails to pay within fourteen (14) days of the notice, the Membership & Communications Manager shall place the name of the defaulting Member before the Committee. The Committee shall then have the power to expel such Member from the membership of the Club.

17. All matches shall be arranged by an Officer of the Club, with the approval of the Committee. Every Member will be entitled to a copy of the fixture card annually.
18. The Annual General Meeting shall be held not later than 28th February in each year. It may be held after the end of the cricket season in the previous year. The Membership & Communications Manager shall give notice of the Annual General Meeting to each Member not less than twenty-one (21) days before the day appointed by the Committee. The business of the Annual General Meeting shall include, but not be limited to the following;
 - a) Receive the Annual Report;
 - b) Receive the Accounts;
 - c) Determine the Annual Subscriptions and scale of match fees;
 - d) Elections under Rule 6;
 - e) Appointment of Auditor(s) or Independent Examiner(s).
19. The Committee may at any time convene a Special General Meeting, and shall be bound to convene a Special General meeting within twenty-eight days of receipt by the Secretary of the written request of no less than twenty Members of the Club stating the business to be transacted at such a meeting. The Membership & Communications Manager shall give to each Member no less than fourteen days written notice of the Special General Meeting stating the business to be transacted. No business other than that for which the meeting has been called may be transacted at any Special General Meeting.
20. The General meetings are under the control of the Chairman. Except as specified in rules 24 and 25 all decisions at General Meetings of the Club shall be made by simple majority of those Members present and voting aged 16 years or over on the date of the General Meeting. The Chairman shall only have a casting vote in the event of a tie.

A quorum at General Meetings will be 20 voting Members including a minimum of two Officers of the Club.
21. Any Member wishing to resign from the Club shall give notice in writing to the Membership & Communications Manager of his or her intention to do so.
22. In addition to its power under Rule 16, the Committee shall have power to expel any Member who is guilty of serious misconduct of a nature which would cause, or be likely to cause, damage to the Club's reputation, to the property of the Club or that of its Members. The decision of the committee is to be final.

All complaints regarding the behaviour of Members will be dealt with in accordance with the published document on disciplinary procedure, available to all members at the time of joining or by request to the Membership & Communications Manager. This document will also be posted on the club website.
23. Any Member resigning or being expelled shall from the date of such resignation or expulsion forfeit all privileges and benefits of membership of the Club.

24. No alteration, repeal or addition may be made to these Rules unless:
- a) The Proposal for such alteration, repeal or addition, duly Proposed and Seconded, is received in writing by the Secretary at least 28 days before the next following General Meeting.
 - b) It is approved by a least two thirds of the Members present and voting at the General Meeting age 16 years or over on the date of the General Meeting.
25. The Club may only be dissolved by a Special General Meeting called in accordance with Rule 19 for that purpose. Dissolution shall require the approval of at least 90% of Members.
- a) The committee shall proceed to realise the assets of the Club and discharge all debts and other liabilities of the Club;
 - b) After discharging all debts and other liabilities of The Club, the Committee shall dispose of the monies and other assets remaining to one or more cricket clubs and/or sports clubs with a cricket section.
26. The accidental omission to give notice of any General Meeting to or the non receipt of such notice by any Member shall not invalidate the proceeding of that General Meeting.
27. Any Member, who wilfully damages, destroys or causes the loss of property of the Club, Sutton (Surrey) Sports Company Limited (the legal owner of the Cheam Road ground), the Company or the lessees from time to time of the health and fitness club, shall make good such damage, loss or destruction to the satisfaction of the Committee.
28. If the Club or its Officers properly acting in their official capacity, incurs liability which cannot be satisfied out of the available assets of the Club, all Members of the Club shall be jointly and severally liable in equal shares to meeting such liability, and shall indemnify any Officer or other Member of the Club who is legally required to meet such liability.
- The Committee shall ensure that the Club maintains adequate and appropriate insurance to cover the activities and liabilities of the Club
29. Each Member shall be bound by and submit to the Rules of the Club and any Regulations made by the Committee. A copy of these Rules is available from the Membership & Communications Manager on request.
30. The Committee shall have power to purchase property and assets for the use of, and on behalf of, the Club, and shall have power to mortgage, charge or otherwise incur any liability in relation to such property or asset, and for the avoidance of doubt this shall include the power to borrow for the purchase of such property or asset.